

EGG HARBOR CITY BD OF ED-00101300 - Corrective Action Report (Detail)

Note: The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised svste

| Section | Form Subsection | Sponsor/Site Name | Question # | Due Date | Status |
|------------------------------------|--|-----------------------------------|------------|------------|--------------|
| Certification and Benefit Issuance | Certification and Benefit Issuance (On-Site Assessment Tool) (124H) | EGG HARBOR CITY BD OF ED-00101300 | 126 | 03/05/2026 | CAP Accepted |
| Corrective Action History | Corrective Action Plan: Accepted by Lorena Paredes 03/02/2026 03:08 PM | | | | |
| | CAP Accepted | | | | |
| | Corrective Action Plan: Submitted by Allyson Ziegler 02/25/2026 10:38 AM | | | | |
| | The SFA will better monitor applications to ensure they are completed in their entirety, as well as accurately. The errors that were found on February 4, 2026 were immediately rectified and corrected. Please refer to the "Errors" tab to see the details for each application that had errors and the date of correction. | | | | |
| | Flagged by Lorena Paredes 02/05/2026 07:21 AM | | | | |
| | Incomplete and/or incorrectly determined applications were found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1 and/or SFA-2.) The SFA must indicate the date of correction for all application errors. Do not identify the students' names when providing the documentation under the SFA comments. | | | | |
| Verification | Verification (On-Site Assessment Tool) (207H) | EGG HARBOR CITY BD OF ED-00101300 | 209 | 03/05/2026 | CAP Accepted |

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| Section | Form Subsection | Sponsor/Site Name | Question # | Due Date | Status |
|--|--|-----------------------|------------|------------|--------------|
| Corrective Action History | Corrective Action Plan: Accepted by Lorena Paredes 03/03/2026 12:33 AM CAP Accepted | | | | |
| | Corrective Action Plan: Submitted by Allyson Ziegler 03/02/2026 04:44 PM The date of corrective action was initiated on 2/4/2026 by the District Determining Official. On 2/4/2026, the DDO selected an additional error-prone application. The District Confirming Official confirmed the student's status that was originally determined on 9/19/2025. The DDO notified the parent/guardian on 2/6/2026 requesting additional documentation. Documents were received by the parent/guardian on 2/10/2026. The entire verification process for this application was completed in its entirety on 2/13/2026. | | | | |
| | Corrective Action Plan: Rejected by Lorena Paredes 03/02/2026 03:09 PM Thank you for your initial submission. Please indicate the date the corrective action was implemented. | | | | |
| | Corrective Action Plan: Submitted by Allyson Ziegler 02/25/2026 10:39 AM The SFA selected one additional application and completed the verification process according to guidelines established in the Eligibility Manual for School Meals. The District Determining Official will re-watch the recorded Verification webinar in SNEARS as a refresher to ensure that she is completing the Verification process properly. She will work closely with the Business Administrator, the District Confirming Official, to ensure that the Verification process is completed correctly. | | | | |
| | Flagged by Lorena Paredes 02/05/2026 07:21 AM One application selected was Error Prone. The second application was a DC household that completed a School Meals application. Applications selected for verification must be chosen randomly from error prone applications. If there are not enough error prone applications to meet the required sample size, the SFA must randomly select additional approved applications to meet the required number. Households that are Directly Certified are not subject to Verification. The SFA must select one additional application and complete the verification process according to guidelines established in The Eligibility Manual for School Meals. It is recommended that staff responsible for the verification process view the recorded Verification webinar available under the Training tab in SNEARS. | | | | |
| | Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation. | | | | |
| Meal Components and Quantities - Day of Review | Meal Components and Quantities - Day of Review (On-Site Assessment Tool - Site) (400H) | CHARLES L. SPRAGG-168 | 400 | 03/05/2026 | CAP Accepted |

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|----------------------------------|---|-------------------|------------|----------|--------|
| Corrective Action History | Corrective Action Plan: Accepted by Lorena Paredes 03/02/2026 03:07 PM | | | | |
| | CAP Accepted | | | | |
| | Corrective Action Plan: Submitted by Jonathon Sylvester 02/05/2026 05:20 PM | | | | |
| | <p>Moving forward the staff will double check the containers making sure that there is enough milk for all students in the pre-k classrooms. The teachers have also been instructed to contact the cafeteria if there is an error so it can be corrected before the meal is claimed. 2/5/26</p> <p>Flagged by Lorena Paredes 02/05/2026 07:21 AM</p> <p>One preschool student did not have milk because not enough milk was delivered to classroom. Milk was provided from the cafeteria resulting in a complete meal, therefore, no fiscal action will be applied. SFA must ensure that all 5 required meal components for lunch are available on every serving line or serving area, including classrooms, prior to the beginning and during the entire meal service. If a serving line/serving area runs out of a component, the SFA must immediately add the missing meal component before any additional meals are claimed for reimbursement. If a classroom does not have all components available, teachers and/or aides must know to contact food service to provide component before claiming meal for reimbursement. To help assure that required food components are available, food service personnel should monitor the serving lines/serving areas throughout the meal service. Accurate production records must be kept and should be used to plan appropriate quantities of meal components.</p> <p>Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.</p> | | | | |

Report Selections

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged